



2010 Policies and Procedures

We, at Badlands Ministries, want you and your group to have a positive and memorable experience while you are our guests. The following guidelines are set to ensure your safety and full deposit return. Please read each statement and initial beside the bullet to identify that you have read it and agree to comply.

- _____ • Respect our facilities, staff, other guests, and God's creation during your stay with us.
- _____ • Please leave the site and facilities as you found them. Prior to your departure, please gather and place all trash in the dumpster north of the dining hall. Deposit monies will not be returned if site is not clean.
- _____ • There is no smoking in any of our facilities. Guests who smoke will only do so in designated outside smoking areas and will not leave any cigarette butts on the ground.
- _____ • Each group should provide its own first aid kit for use during their stay. In case of emergency, call 911.
- _____ • For youth retreats, we require 1 adult per 8 youth. If both genders are attending, then adults of both genders need to be present for the entire retreat, including overnight.
- _____ • Youth will not be unsupervised anywhere on the property and are the full responsibility of attending adults.
- _____ • *Badlands Ministries* must be informed if any alcohol is to be served during a retreat, and all guests using our facilities agree to abide by the following mandate regarding alcohol use: (1) no underage drinking will occur (2) guests will drink responsibly and not to excess (3) when alcohol is present, security may be required at users' expense. Security is required for wedding dances and receptions where alcohol is served.
- _____ • Please keep vehicles on roads and designated parking areas only.
- _____ • Please report any facility problems to the Retreat Host before leaving *Badlands Ministries*.
- _____ • Changes such as increased duration of stay, additional number of guests, additional facilities used, or damaged property, etc., will result in additional charges.
- _____ • As available and for an additional fee, *Badlands Ministries* is willing to provide: set up of tables and chairs, a campfire, sing-a-long, guided hikes, group games, ropes course usage, etc. Ample advance notice is necessary and any agreed upon services should be noted on the contract.

NOTE: No facility is reserved until Badlands Ministries receives a deposit, a signed 2010 Site Usage Contract, and a signed Policies and Procedures Sheet. Please make copies of these materials for your group before mailing these sheets back to us.

I have read and understand *Badlands Ministries' 2010 Site Usage Contract and Policies and Procedures*. I agree to financially cover any damages or loss of property belonging to *Badlands Ministries* above/beyond the deposit. *Badlands Ministries* is not responsible to the fullest extent permitted by law injury, disability, death, loss or damage to person or property incurred during my stay at *Badlands Ministries' property*.

Signature of person reserving for group: _____ Date _____
Please also print your name here: _____ Ph: _____